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Item 132

ANNOUNCEMENT No. 1
OF THE CHAIRPERSON OF THE UNIVERSITY COUNCIL
FOR TEACHING AND LEARNING

of 2 August 2024

on the announcement of the consolidated text of Resolution No. 29 of the University Council for Teaching and Learning of 3 September 2021 on the guidelines for essential elements of an agreement signed with a foreign university on the double or multiple degree programmes

It is hereby announced as an appendix to Resolution No. 29 of the University Council for Teaching and Learning of 3 September 2021 on the guidelines for essential elements of an agreement signed with a foreign university on the double or multiple degree programmes (URK Journal of 2021, item 29, as amended), taking into account the amendments introduced by Resolution No. 76 of the University Council for Teaching and Learning of 31 March 2023 on the amendment of Resolution No. 29 of the University Council for Teaching and Learning of 3 September 2021 on the guidelines for essential elements of an agreement signed with a foreign university on the double or multiple degree programmes (URK Journal of 2023, item 76).

The Chairperson of the URK: *S. Żółtek*

Appendix

to Resolution No. 1 of the Chairperson of the University Council for Teaching and Learning on the announcement of the consolidated text of Resolution No. 29 of the University Council for Teaching and Learning of 3 September 2021 on the guidelines for essential elements of an agreement signed with a foreign university on the double or multiple degree programmes

**RESOLUTION No. 29
OF THE UNIVERSITY COUNCIL FOR TEACHING AND LEARNING**

of 3 September 2021

**on the guidelines for essential elements of an agreement signed with a foreign
university on the double or multiple degree programmes**

Pursuant to the provisions of § 58, section 5 of the Statute of the University of Warsaw (UW Monitor of 2019, item 190) and § 4, section 3, point 1 of the Rules and Regulations of Studies at the University of Warsaw (UW Monitor of 2019, item 186), the University Council for Teaching and Learning resolves as follows:

§ 1

1. Guidelines for the necessary elements of an agreement signed with a foreign university on a double or multiple degree programme, hereinafter referred to as "guidelines", shall be formulated.
2. The guidelines constitute an appendix to the Resolution.
3. The guidelines shall apply to the agreements concluded from the date of entry into force of the resolution.

§ 2

The resolution shall enter into force on the date of its adoption.

The Chairperson of the URK: *S. Żółtek*

THE GUIDELINES FOR ESSENTIAL ELEMENTS OF AN AGREEMENT SIGNED WITH A FOREIGN UNIVERSITY

ON THE DOUBLE OR MULTIPLE DEGREE PROGRAMME

§ 1

1. A double degree programme or a multiple degree programme provides for student mobility on the basis of an agreement signed with a foreign university under which the student studies at the home university and the host university, following a contractually agreed programme of studies which lead to a degree from the home university and the host university. The part of the studies pursued at the host and home university shall be recognised at the home university and the host university respectively on the basis of equivalence in learning outcomes.

2. The legal basis for admitting foreign students to study at the University of Warsaw under the double or multiple degree programme is the agreement signed with the foreign partner, as referred to in Article 323, item 1, point 2 of the Act of 20 July 2018, the Law on Higher Education and Science (consolidated text: Journal of Laws of 2021, item 478, as amended). A student entering a double or multiple diploma programme, once all recruitment requirements have been met, is admitted as a long-term student and receives an administrative decision on the enrolment.

3. The studies provided by the University of Warsaw as part of a double or multiple degree programme may not last less than one semester.

§ 2

The following necessary elements of an agreement signed with a foreign university on a student mobility leading to a double or multiple degree shall be established:

- 1) the name and profile of the course of studies in which each university is engaged;
- 2) the level of the Polish Qualifications Framework, European Qualifications Framework or any other qualifications framework to which the qualification awarded following graduation is referred to;
- 3) the language of instruction;
- 4) teaching and learning conditions;
- 5) the detailed rules for the recruitment of candidates for studies, including, if applicable, the procedure for identifying candidates for studies through internal recruitment by each partner;
- 6) the form, amount and deadlines for payment of tuition fees, together with an indication to which higher education institution the fees are paid, if the studies are paid;
- 7) the number of ECTS credits required for courses taken during the studies at the host university; in the case of the University of Warsaw, it must be no less than:
 - a) 60 ECTS credits at the first-cycle studies,
 - b) 45 ECTS credits at the second-cycle studies,
 - c) 90 ECTS credits at the long-cycle studies;

- 8) specifying the programme of studies to be followed by the students under the agreement, taking into account the home and host university status;
- 9) the method of converting credits and grades in the case of universities using different credit systems;
- 10) the grading scale used and how it is converted into the scale of the contracting university countries;
- 11) defining the graduation procedure and the conditions for obtaining the professional title, taking into account:
 - a) the required number of ECTS credits (or other credits applicable at the university in question) necessary for the completion of studies at the home and host universities,
 - b) stipulations that studies at the University of Warsaw shall be concluded with the submission of a diploma dissertation and the passing of a diploma examination,
 - c) the rules for the appointment of the supervisor, the reviewers, the course and the venue (university) where the diploma examination takes place; in the case of a single diploma dissertation and a single diploma examination, one of the joint supervisors of the diploma dissertation and at least one of the reviewers shall be an academic teacher from the University of Warsaw,
 - d) the rules for determining affiliation in the case of a publication based on a diploma dissertation;
- 12) the principles for monitoring and evaluating the quality of education adopted for the joint programme, with the proviso that the process of overall evaluation of the programme and the course of education should be carried out with the participation of the students at least every three years;
- 13) information on the designated agreement coordinator on the part of each partner;
- 14) duration of the agreement;
- 15) an appendix to the agreement containing the agreed programme of studies and study plan, together with an indication of where the student will complete the teaching module in question and the university responsible for its implementation.

§ 3

Matters not regulated in the agreement signed by the partners shall be resolved by the regulations applicable at the University of Warsaw.