



Item 98

RESOLUTION No. 98
OF THE UNIVERSITY COUNCIL FOR TEACHING AND LEARNING

of 8 December 2023

**on the guidelines for the use of artificial intelligence tools in the education
process**

Pursuant to § 58, sections 3 and 5 of the Statute of the University of Warsaw (UW Monitor of 2019, item 190, as amended) and § 4, section 3, points 3, 4, 6 and 13, in conjunction with § 5, section 1, points 7 and 8 of the Rules and Regulations of Studies (UW Monitor of 2019, item 186, as amended), the University Council for Teaching and Learning resolves as follows:

§ 1
Definitions

The terms used in the resolution shall have the following meanings:

- 1) Rules and Regulations of Studies shall mean the Rules and Regulations of Studies at the University of Warsaw (UW Monitor of 2019, item 186, as amended);
- 2) AI system shall mean the system of artificial intelligence which generates contents.

§ 2
General provisions

1. The teaching and learning council may adopt detailed guidelines for the use of artificial intelligence tools in the education process for a particular field of studies provided that:

- 1) they are not incompatible with this resolution;
- 2) they impose additional obligations or restrictions on those participating in classes, supervisors of diploma dissertations or academic teachers with reference to those defined in this resolution.

2. If the teaching and learning council does not adopt the guidelines referred to in section 1, the guidelines defined in this resolution shall apply directly.

§ 3
Diploma dissertations

1. The use of the AI systems in the process of preparing a diploma dissertation requires agreement between the supervisor of the diploma dissertation and the student preparing the diploma dissertation.

2. If it is agreed between the supervisor of the diploma dissertation and the student that the diploma dissertation will be prepared using the AI systems, it is the responsibility of the supervisor of the diploma dissertation to:

- 1) identify, in cooperation with the student preparing the dissertation under their guidance, the objectives, scope and ways in which the AI systems can be used in the preparation of the dissertation ;
- 2) ongoing monitoring of the student's progress in preparing the diploma dissertation using the AI systems in a way that ensures the verification of learning outcomes related to the diploma seminar or other subject leading to the submission of the diploma dissertation.

3. The aims, scope and uses of the AI systems and monitoring, as referred to in section 2, shall ensure the following:

- 1) the requirement that the diploma dissertation is an independent study of a scientific, artistic or practical problem or a technical or artistic achievement, presenting the student's general knowledge and skills related to studies in a particular field, level and profile and the ability to analyse and infer independently, as specified in Article 76, section 2 of the Act of 20 July 2018, the Law on Higher Education and Science (consolidated text: Journal of Laws of 2023, item 742, as amended);
- 2) the requirements set out in the detailed graduation rules for the course of studies concerned as defined by the relevant teaching and learning council.

4. The AI systems used and the purposes and methods of their use should be described in the diploma dissertation and clearly labelled, in particular in the introduction or in the chapter on research methods.

5. The use of the AI systems does not relieve the student preparing the diploma dissertation of the responsibility for the content of the dissertation, in particular referring to:

- 1) copyright infringement;
- 2) references to non-existent source material;
- 3) the reproduction of prejudices, e.g. related to gender or race;
- 4) the use of language that violates the principles of equality;
- 5) breach of good morals.

6. The supervisor or the reviewer of the diploma dissertation may use publicly available tools to determine the likelihood of undisclosed use of the AI systems in the preparation of this dissertation.

7. If it is found that the diploma dissertation does not comply with the criteria set out in sections 4 to 5, standards and procedures are in place to deal with the students who unethically obtain course credits, pass examinations and prepare credit papers and diploma dissertations in violation of the law, including copyright laws, referred to in § 4,

section 3, point 13 of the Rules and Regulations of Studies, in particular the provisions of Resolution No. 14 of the University Council for Teaching and Learning of 13 July 2020 on standards and procedures for dealing with the preparation of credit works and diploma dissertations in breach of the law at the University of Warsaw (URK Journal of 2020, item 14).

§ 4

Written credit assignments and presentations

1. The academic teacher may define the objectives, scope and methods for the use of the AI systems in the process of preparing credit assignments or credit presentations.

2. The objectives, scope and methods referred to in section 1 shall be defined in the syllabus or presented to the students in a form that makes them accessible throughout the teaching cycle of the course.

3. The use of the AI systems during written examinations is not permitted unless the examination instructions or the content of the examination tasks specify the use of the AI systems.

4. Where the objectives, scopes and methods referred to in section 1 are not specified by the academic teacher, the guidelines specified in § 3, sections 4-5 shall apply respectively, subject to the provision of section 3.

5. The person assessing a written assignment may make use of publicly available tools to determine the likelihood of undisclosed use of the AI systems in the preparation of this assignment.

6. In the event of a breach of the rules set out in sections 1-4, the standards and procedures shall be applied as in the case of dealing with unethical attempts made by the students to gain credits and pass examinations, as referred to in § 4, section 3, point 13, letter a of the Rules and Regulations of Studies.

§ 5

Recommendations

1. It is recommended that regular training on the use of the AI systems in the academic education process be provided at the University of Warsaw.

2. It is recommended that the teaching and learning councils organise panel discussions on the use of the AI systems in the education process in the field of studies for which they are relevant.

3. It is recommended that the doctoral school councils organise panel discussions on the use of the AI systems in the education process of the doctoral students.

4. It is recommended that the academic teachers and other instructors consider the use of the AI systems in the education process with the objective to better prepare the students for the challenges of the contemporary world.

5. It is recommended that the academic teachers and other instructors who use the AI systems in the education process:

- 1) take part in trainings referred to in section 1;
- 2) consider the fact that access to the paid AI systems can be a factor that perpetuates and exacerbates social inequalities;
- 3) make the participants in classes sensible to the issue of the copyright protection of content used by the AI systems;
- 4) consider the fact that the use, in connection with conducted classes, of the AI systems, access to which is conditioned by the processing of personal data by entities other than the University of Warsaw and by entities with which the University of Warsaw signed data processing agreements, requires a written consent of all registered participants attending the class.

§ 6

Final provisions

1. Due to the intensive development of the AI systems and the consequent need to continuously adapt the education process to this development, a new resolution on the guidelines for the use of artificial intelligence tools in the education process shall be adopted by 30 September 2025.

2. The resolution shall enter into force on the day it is signed and shall be applicable till 30 September 2025.

The Chairperson of the URK: *S. Żółtek*